



## Winter Marketplace Vendor Guidelines

**All Vendors must fill out vendor application**

- All vendors will provide a copy of business license with application.
- Vendor setup times are from **8:00am-9:45am**
- Vendors must provide their own setup table and chairs.
- Setup is limited to 1 table and 2 chairs max. due to space availability. 10x10 canopy is allowable but will need to be secured properly.
- Vendors must shut down at 2:00pm and be packed up by 3:00pm.
- Vendors must donate a \$15-\$20 dollar item towards the lunch raffle or donate a unwrapped gift \$15-\$20 **due at checkin**. This will serve as vendor fee, toys can be dropped off at CPAO with application before deadline.
- Cash or check WILL NOT be allowed for vendor fee.

**If you should have any questions please contact  
Alie Walking Badger 520-562-9713 or  
Shannon Redbird 520-562-9859**