



# GILA RIVER FARMS

Is currently accepting applications for the following positions:

1. **\*Mechanic**
2. **\*Mechanic**
3. **\*Shop Helper**

**\*THIS POSITION REQUIRES A 39-MONTH DEPARTMENT OF MOTOR VEHICLE DRIVING RECORD TO BE SUBMITTED WITH APPLICATION**

Applications are available at the Gila River Farms Office  
Located at 212 N. Old Highway 93  
Sacaton, AZ 85147

## **Office Hours:**

**Monday thru Friday  
7:00 am – 4:00 pm**

**Phone: 520.315.3965 Fax: 520.562.3775**

**Note:** Position is open until filled.

Thank You!

**GILA RIVER FARMS**

P.O. Box 397 – Old Hwy 93  
 Sacaton, Arizona 85147

Office: (520)315-3965 or (520) 836-2671 Fax: (520) 315-3775



|          |
|----------|
| MECHANIC |
|----------|

JOB TITLE:           **Mechanic**

SALARY RANGE:       DOE

STATUS:               Full-time

SUPERVISOR:         Shop Manager

**OVERVIEW:**

This position requires knowledge of computer diagnostics and experience repairing diesel and gas engines. Knowledge of fuel injection pumps necessary and experience working on hay harvesting equipment & tractors a plus. This position is responsible for working directly with employees operating motorized field equipment to ensure daily servicing on equipment, light to medium repairs, and keeping accurate records and have own tools.

**ESSENTIAL JOB FUNCTIONS:**

1. Operates a large truck to service motorized field equipment.
2. Daily services to light and heavy motorized field equipment including fueling, lubricating, scheduled oil changes, and light to medium repairs.
3. Inspects tires for wear and proper inflation.
4. Visually inspects motorized field equipment for mechanical defects and reports findings to appropriate personnel.
5. Checks wheel bearings for tightness and greases wheel bearings as needed.
6. Keeps and maintains accurate fuel and maintenance records.
7. Demonstrates continuous effort to improve operations, decrease turnaround times, streamline work processes, and cooperatively and jointly provide quality, seamless customer service.
8. Other duties as assigned.

**SKILLS, KNOWLEDGE AND ABILITIES:**

## Ability to:

- Move heavy objects (50 pounds or more).
- Bend or stoop repeatedly or continually over time (works under equipment)
- Work in a variety of weather conditions with exposure to the elements.

- Learn job-related material primarily through oral instruction and observation. This learning takes place mainly in an on-the-job training setting.
- Willingness to keep current with the latest advancements in equipment through technical training.
- Lift arms above shoulder level.
- Climbs or steps to reach objects.
- Understand and follow oral and written instruction in the English language.
- Work cooperatively with other Gila River Farm employees and the public.
- Enter the cab of a vehicle that is 3 ½ feet off the ground
- Work safely without presenting a direct threat to self or others.

**ADDITIONAL REQUIREMENTS:**

Must be physically capable of operating a vehicle safely, possess a valid Arizona driver's license, and have an acceptable driving record.

G I L A R I V E R F A R M S M A I N T A I N S A D R U G F R E E W O R K P L A C E

## **GILA RIVER FARMS**

P.O. Box 397  
Sacaton, Arizona 85147

480 963-7739  
520 836-2671  
520 315-3349 (Fax)



### MECHANIC

**JOB TITLE:** Mechanic

**SALARY RANGE:** \$11.00 - \$16.00 PER HOUR

**STATUS:** Full-time

**SUPERVISOR:** Shop Manager

#### **OVERVIEW:**

This position is responsible for working directly with employees operating motorized field equipment to ensure daily servicing on equipment, light to medium repairs, and keeping accurate records.

#### **ESSENTIAL JOB FUNCTIONS:**

1. Operates a large truck to service motorized field equipment.
2. Daily services to light and heavy motorized field equipment including fueling, lubricating, scheduled oil changes, and light to medium repairs.
3. Inspects tires for wear and proper inflation.
4. Visually inspects motorized field equipment for mechanical defects and reports findings to appropriate personnel.
5. Checks wheel bearings for tightness and greases wheel bearings as needed.
6. Keeps and maintains accurate fuel and maintenance records.
7. Demonstrates continuous effort to improve operations, decrease turnaround times, streamline work processes, and cooperatively and jointly provide quality, seamless customer service.
8. Other duties as assigned.

#### **SKILLS, KNOWLEDGE AND ABILITIES:**

##### Ability to:

- Move heavy objects (50 pounds or more).
- Bend or stoop repeatedly or continually over time (works under equipment)
- Work in a variety of weather conditions with exposure to the elements.
- Learn job-related material primarily through oral instruction and observation. This learning takes place mainly in an on-the-job training setting.
- Willingness to keep current with the latest advancements in equipment through technical training.
- Lift arms above shoulder level.

- Climbs or steps to reach objects.
- Understand and follow oral and written instruction in the English language.
- Work cooperatively with other Gila River Farm employees and the public.
- Enter the cab of a vehicle that is 3 ½ feet off the ground
- Work safely without presenting a direct threat to self or others.

**ADDITIONAL REQUIREMENTS:**

Must be physically capable of operating a vehicle safely, possess a valid Arizona driver's license, and have an acceptable driving record.

G I L A R I V E R F A R M S M A I N T A I N S A D R U G F R E E W O R K P L A C E

## GILA RIVER FARMS

P.O. Box 397 – 212 N. Old Highway 93  
Sacaton, Arizona 85147  
Office: 520 315-3965 Fax: 520 315-3775



### SHOP HELPER

JOB TITLE: Shop Helper  
SALARY RANGE: Depending on Experience  
STATUS: Full-time  
SUPERVISOR: Shop Manager

#### **OVERVIEW:**

This position is responsible for assisting and overseeing the deliveries of all packages to the appropriate departments. Works closely with the Mechanics, Welders, Purchasing Agent and Shop Manager as needed. This includes conducting detailed inspections, using tools and equipment in a safe and professional manner, while maintaining a clean, efficient and safe work area.

#### **ESSENTIAL JOB FUNCTIONS:**

- Responsible for general maintenance such as sweeping, mopping and emptying trash cans.
- Responsible for efficiently unloading trucks and delivering material to specific locations within the Gila River Farms.
- Machines various parts from manual equipment with guidance from set-up crew.
- Complies with safety regulations and maintains a clean and orderly work area.

#### **SKILLS, KNOWLEDGE AND ABILITIES:**

Knowledge of:

- Operation and maintenance of tools, parts and equipment used in automotive shops.

Ability to:

- Solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Strong sense of ownership and work ethic.
- Strong ability to work well in a group atmosphere and comply with high quality standards
- Strong ability to shift from one task to another to address changing production priorities.
- Ability to interpret a variety of instructions furnished in writing, verbal and diagram or schedule form.

*GILA RIVER FARMS IS A DRUG FREE WORKPLACE*

- Ability to lift 50 lbs. or more.
- Must have a high school diploma or equivalent.
- Must be able to read and write legibly.
- Possess a valid driver's license and have an acceptable driving record
- Must be physically capable of operating a vehicle safely.
- Able to work outside in hot and cold weather.
- Must be able to work flexible hours.
- Have own transportation and come to work on a timely manner.

**ADDITIONAL REQUIREMENTS:**

- Must be physically capable of operating a vehicle safely.
- Must possess a Valid Driver's License and provide a 39-month Department of Motor Vehicle record.
- Must agree to maintain a Drug-Free Workplace as a condition of employment with Gila River Farms.

**ACCEPTABLE EXPERIENCE AND TRAINING:**

Three to five years of skilled experience maintenance and repair of automotive and mechanical equipment. Other combinations of experience and education that meet in minimum requirements may be substituted.