

Addenda Job Description for Band Tech

TITLE/POSITION: Band Technician

DURATION/AMOUNT: 8/14/2018 – 5/16/2019 \$15.00 per hour

SUPERVISOR: Mr. Andre Gillespie

ALIGNMENT TO DISTRICT GOALS: Engage the entire school community in all programs and services that develop and nurture every student.
Recognize student contributions and achievements.
Provide intellectually inspiring learning spaces focusing on the social and emotional growth of students.

CERTIFICATION REQUIREMENTS: IVP fingerprint clearance card.

QUALIFICATIONS: Preferred Qualifications

- Prior experience/knowledge with marching band
 - Instrumental/performing experience (Woodwinds, Brass, Percussion)
 - Prior leadership experience with teaching/performing (Drum Major, prior Band Tech, Visual Tech etc.)
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TERMS OF ADDENDA: This assignment is for the 2018-2019 school year only. Remuneration is based on Board approval. The principal/supervisor has the right to recommend a pro-rated extra-duty stipend based on completion of extra-duty responsibilities. Should you be unable to fulfill your contractual obligation, the amount will be pro-rated based on actual duties and responsibilities completed.

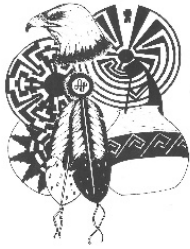
Items required during addenda:

Key Process: Communication

- Complete after school band rehearsal schedule and secure facilities (if applicable).
- Attend festivals/performances for the school year (if applicable).
- Work one on one with students/sections needing extra help

Key Process: Student Talent Recognition

- Organize, and recruit students.
- Organize, and advertise band events and competitions to the school community.
- Submit photos and important content to the webmaster for posting on district and school websites.



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**Measurement of
Effectiveness:**

Band Technician's ability to:

- Attend rehearsals, festivals, competitions, and concerts.
- Recruit students to join after school Band.
- Advertise events to increase attendance at band events.
- Work with students on warm-ups, music and marching to prep for upcoming events.

EXPECTED COMPLETION DATE: _____

EMPLOYEE SIGNATURE: _____

PRINCIPAL/SUPERVISOR SIGNATURE: _____



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**Sacaton Elementary School District #18
2018**

Request for Addenda to Employment Contract

Employee Name:	_____		
Addenda Duties:	Band Tech	School:	District
Duties Begin:	8/14/18	Duties End:	5/16/19
Funding Source:	_____	Amount:	\$15.00 per hour
Authorized Signature:	_____	Date:	_____

Employee Acceptance

This addenda will be paid **AFTER APPROVAL** at an official Governing Board Meeting.
This amount is to be paid as marked below: **(Check one)**

1. In accordance with regular contract. **(21 or 26 method of pay)**
2. One payment at the end of the School Year **after** Balance of Contract May, 2018.
Not applicable to 12 month Employees.
3. One payment following completion of addenda duties.

If **option 3** is checked, principal/supervisor retains **a copy** of this signed form until activity completion. Once completed, the supervisor signs at the bottom to indicate satisfactory completion and submits to payroll for processing.

Employee Signature: _____ Date: _____

ADDENDA RESPONSIBILITIES/ EXPECTED OUTCOMES

Employee must fulfill the required responsibilities listed in the job description. *Should you be unable to fulfill your contractual obligations, the amount will be pro-rated based on actual duties and responsibilities completed.*

I have read and understood the duties and responsibilities related to this contract.

Employee Signature: _____ Date: _____

Admin Approval: _____ Date: _____

Please retain a copy of this page to be signed and submitted to payroll upon satisfactory completion of addenda duties.

Principal/Supervisor Signature _____ **Date:** _____