




## Income Tax Season

Income Tax Season is coming soon!! The Gila River Indian Community Volunteer Income Tax Assistance (VITA) Program will like to remind clients to gather ALL income tax documents needed to prepare taxes, i.e., W2; W2G; SSA; 1098 and also the different types of 1099s (1099G / 1099MISC / 1099R / 1099NEC / 1099DIV)

All individuals who received the advanced child tax credit will be issues a IRS Letter (Letter 6419) that records the total amount of the child tax credit you received in 2021 for your dependents. This is vital information that will be used in the completion of your federal tax return.

The VITA Program will not have access to this information, so it is vital that you provide the VITA Program with the IRS Letter when completing your tax forms for preparation. *If you do not provide the document, this will delay your return being processed.* Please ensure you wait receive the IRS Letter before completing your taxes.

The VITA Program is not approved for appointment based tax prep. The drop-off process will be accepted February 8, 2022 from 9am to 1pm. If you have any questions, please call (520) 562-9552.

 <p><b>Department of the Treasury</b> <b>Internal Revenue Service</b> Austin, TX 73301-1501</p>	<p>Date: <input style="width: 100%;" type="text"/></p> <p>Contact number: <input style="width: 100%;" type="text"/></p>	
<p>[Recipient name] [Address line 1] [Address line 2] [Address line 3]</p>		
<p><b>2021 Total Advance Child Tax Credit (AdvCTC) Payments</b> <b>Keep this important tax information. You need it to prepare your 2021 income tax return.</b></p>		
<p><b>Box 1. Aggregate amount of AdvCTC payments you received for 2021.</b> Enter this amount on Schedule 8812, line 14f or line 15e, whichever applies. If you file a joint return for tax year 2021, you must add the amounts in Box 1 from both Letters 6419 and enter the total amount on Schedule 8812.</p>	<p>[\$[xx,xxx.xx]]</p>	
<p><b>Box 2. Number of qualifying children taken into account in determining the AdvCTC.</b> See Schedule 8812 instructions if you complete Part III, Additional Tax.</p>	<p>[xx]</p>	
<p><b>Why you received this letter</b> Under the American Rescue Plan, the IRS made monthly AdvCTC payments of up to half of your 2021 Child Tax Credit from July through December to help support families raising children.</p> <ul style="list-style-type: none"> <li>• If you're eligible for the credit, <b>file Schedule 8812 with your 2021 income tax return to claim your remaining credit</b> (for a total amount of up to \$3,600 per child under age 6 and \$3,000 per child age 6 through 17).</li> <li>• If you aren't eligible for the credit, file Schedule 8812 to determine if you must pay back some or all the monthly payments you received in 2021 and if you qualify for <b>repayment protection</b> (discussed below).</li> </ul> <p><b>How the IRS determined your payment amounts</b> Monthly payment amounts were initially based on information from an income tax return you filed or information you entered in the <i>IRS non-filer sign-up</i> tool in 2020 or 2021. Your monthly payment amount or how or where the IRS paid your payment may have changed based on information you provided the IRS through your 2020 income tax return if the IRS processed it after June, the Child Tax Credit Update Portal, or the dedicated IRS Child Tax Credit phone line. Review each monthly payment, including any changes, at <a href="https://www.irs.gov/ctcportal">IRS.gov/ctcportal</a>, and click "Manage Advance Payments." If you did not receive one or more payments, contact the IRS at <small>Online with: 1-800-829-1040</small></p>		

**NO APPOINTMENTS WILL BE ACCEPTED AT THIS TIME.**