



# GILA RIVER INDIAN COMMUNITY

POST OFFICE BOX 2193, SACATON, AZ 85147

TRIBAL HISTORIC PRESERVATION OFFICE

Office (520) 562-7162

## MEMORANDUM

**TO:** Jeffery Martin, Assistant Community Manager

**FROM:** Reylynne Williams, Tribal Historic Preservation Officer *Williams*

**DATE:** July 16, 2025

**SUBJECT:** Request for Office Closure – Friday, July 25, 2025

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The Tribal Historic Preservation Office requests your concurrence to temporarily close the Tribal Historic Preservation Office from 10:45 a.m. to 3:30 p.m. on **Friday, July 25, 2025**.

THPO Staff will be attending the retirement luncheon for Cultural Resource Management Program Director M. Kyle Woodson to be held at the District Three Multipurpose Building scheduled. During Mr. Woodson's tenure at CRMP, he has worked closely with the Tribal Historic Preservation Office by providing assistance on various projects and camaraderie with current and previous staff members.

During our closure, if immediate assistance is required, please reach out to me on my work cell at 520-610-4120. We will resume office hours at 3:00 p.m. Thank you for your consideration.

☒ Concurrence

☐ Non-Concurrence

*Jeffery Martin*  
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Jeffery Martin, Assistant Community Manager

*7/23/2025*  
\_\_\_\_\_  
Date